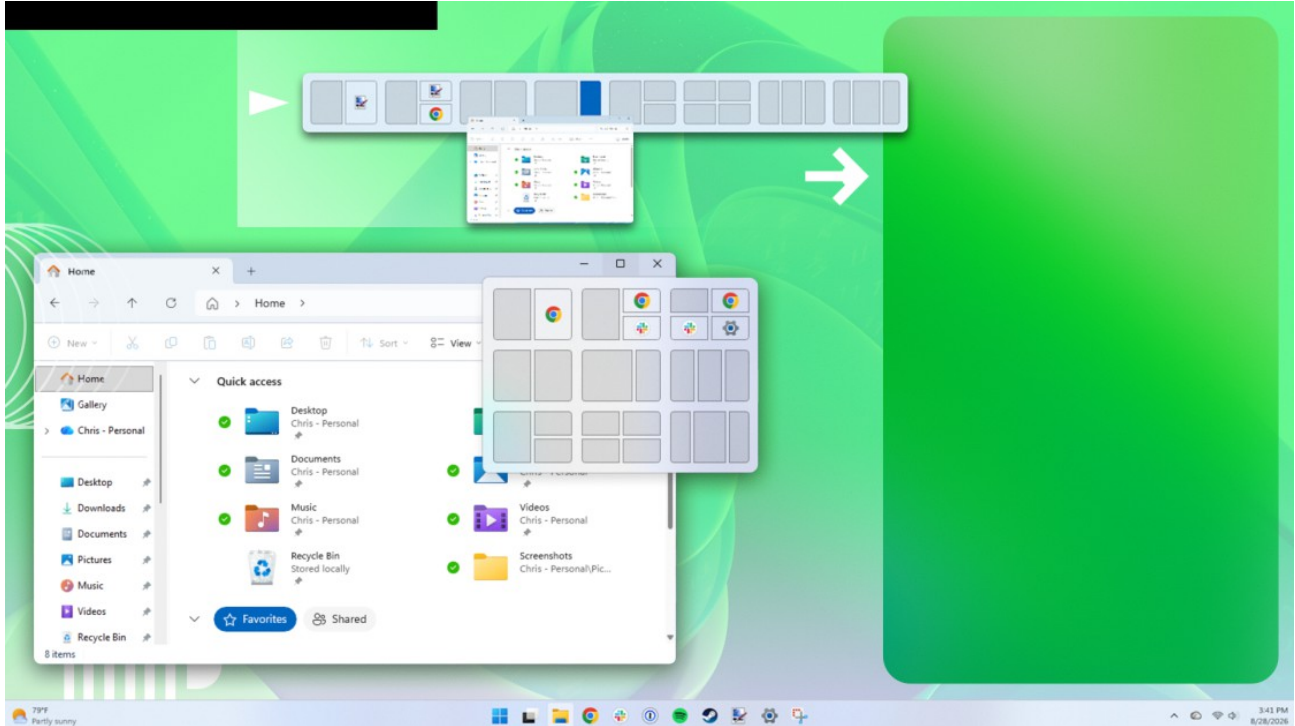


Stop Resizing Windows! This Built-In Windows 11 Trick Will Double Your Productivity

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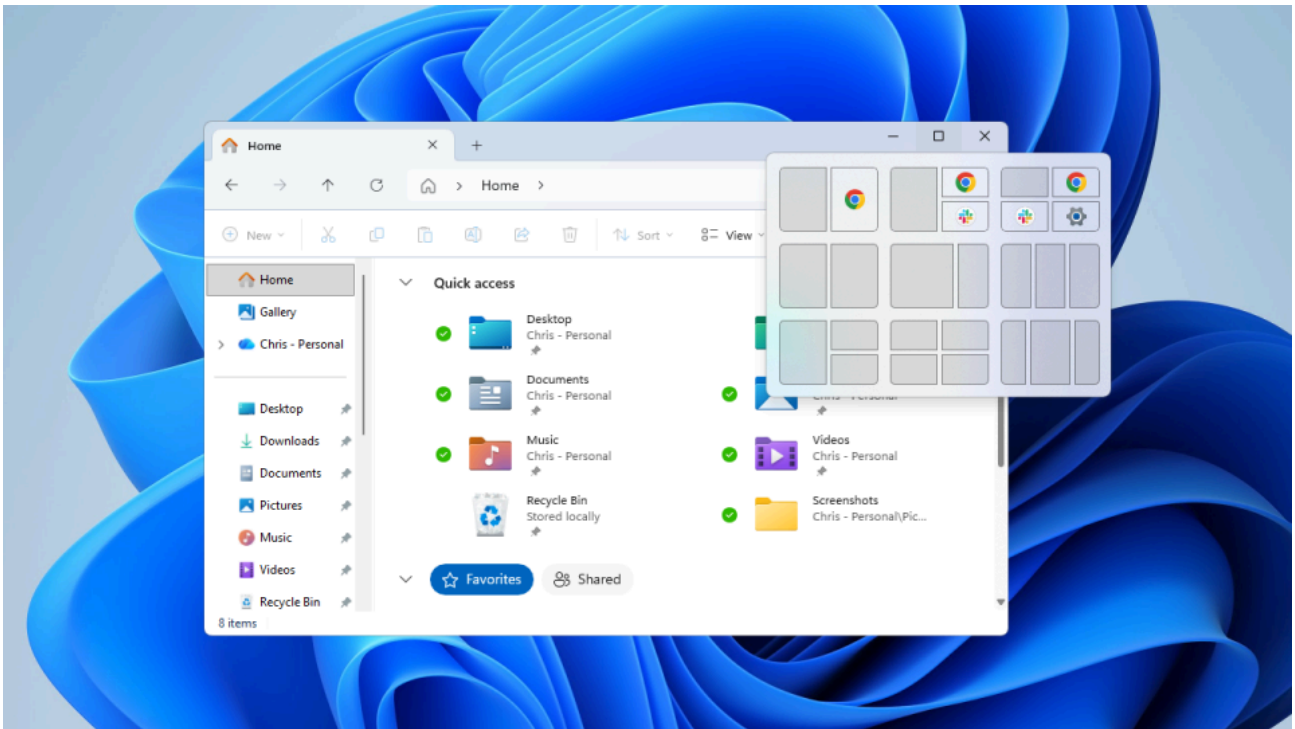


Managing open windows shouldn't feel like a full-time job. With [Windows 11's Snap Layouts](#), you can instantly organize your workspace without the endless clicking, dragging, and manual resizing. Whether you're juggling two apps or managing a multi-monitor grid, this guide covers everything you need to master Snap Layouts, tweak your settings, and increase your daily productivity.

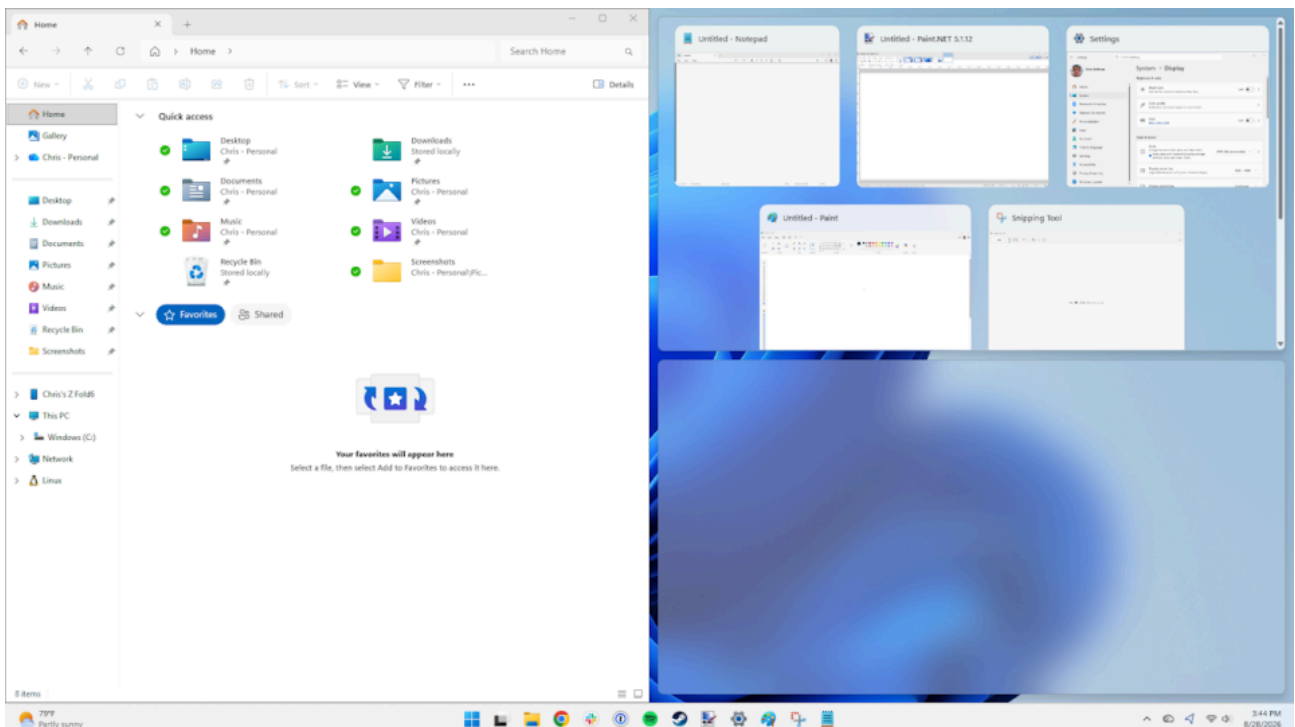
How to Master Snap Layouts in Seconds

To get started with Snap Layouts, simply hover the mouse cursor over the Maximize icon near the upper-right corner of a program window. You'll see a choice of window layouts. Click a position to instantly snap the window to that location on the grid.

The precise layout options here depend on the display you're using. Common options include two side-by-side windows and a four-quadrant grid. Windows shows layouts for arranging three windows side by side if your PC has a high-resolution display, too.

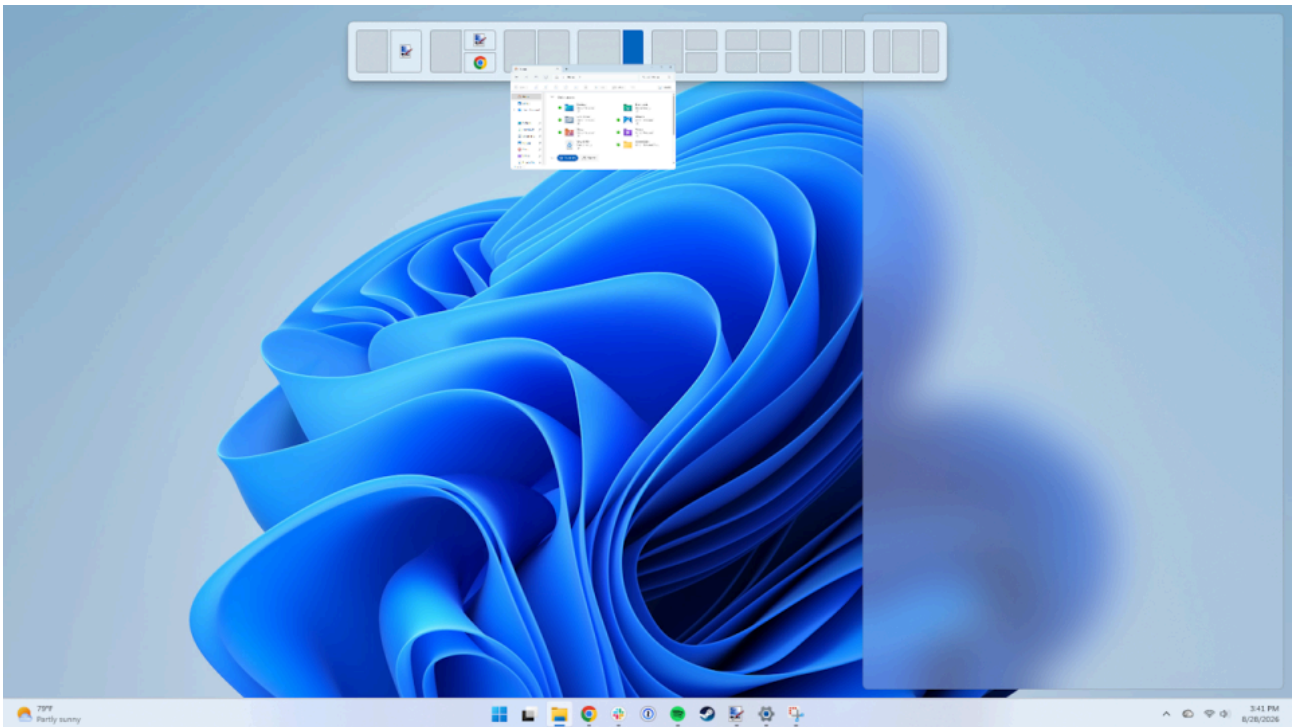


Snap suggests other windows you may want to use alongside the current window (Credit: Microsoft/PCMag) You will see the Snap Assist grid with previews of your open windows after selecting a location for the first window. Click them to quickly choose which windows you want in each position on your screen. It's much faster than hunting down and resizing application windows one by one.



Snap Assist shows other open windows that fit your chosen layout (Credit: Microsoft/PCMag) Additionally, Windows lets you use Snap Layouts with drag-and-drop gestures. Drag and drop a window's title bar to the left or right edges of the screen to place it on either side, or drag it into one of the four corners of the screen to place it in that quadrant.

You can also drag and drop a window to the top of your screen. You'll see the Snap Layouts options, and you can drop the window in your desired position on your preferred layout. This works on a touch screen, too: Place your finger on the window's title bar and drag it to your desired position on your screen to start snapping.



Windows shows a preview of where a window will be on your screen when you hover over a target (Credit: Microsoft/PCMag)

After you create a Snap Layout with a group of windows, you can see an app's position in that arrangement via its taskbar thumbnail. Windows 11 also shows combined window groups in the window switcher (**Alt + Tab**) and Task View (**Windows Key + Tab**) overlays, allowing you to quickly switch between groups of windows.

Ditch the Mouse: Lightning-Fast Keyboard Shortcuts

Press the **Windows Key + Z** to start snapping a window from the keyboard. Snap Layouts will display numbers in a grid, and you can press a number to quickly assign a window layout.

The numbered keyboard shortcuts work only if you open Snap Layouts with a keyboard shortcut (Credit: Microsoft/PCMag)

Additionally, Windows lets you move windows around the grid with Windows key [shortcuts](#). Press the **Windows Key + Left Arrow** or the **Windows Key + Right Arrow** to snap the current window to either edge of your screen. You can also use the up and down arrow keys. For example, to snap the current window to the bottom-right quadrant of your screen, hold the **Windows Key**, press the **Right Arrow** key, then press the **Down Arrow** key.

You will see the familiar Snap Assist interface after snapping the first window. You can use the arrow keys and the **Enter** or **Space** key to quickly make a selection. You can also press **Esc** to cancel Snap Assist.

Tweak the Settings: Customize Your Snapping Workflow

Microsoft lets you configure Snap Layouts from the Settings app, and you can even turn it off if it gets in your way. Go to **Settings > System > Multitasking**, then expand the **Snap Windows** section to see the available options.

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If you toggle the **Snap Windows** off entirely, you won't even be able to snap a window to the left or right sides of your screen. Other options here let you turn off Snap Assist suggestions, Snap Layouts pop-ups, and the overlay that appears when you drag a window to the top of your screen. Additionally, you can hide groups of snapped windows from **the** app switcher view and the taskbar, if you prefer.

Windows 11 activates all its Snap options by default

The Multitasking settings window also has a toggle for a feature called [Title Bar Window Shake](#), which lets you grab a window's title bar with your mouse and shake it to minimize all other windows. Microsoft originally called this feature Aero Shake in Windows Vista, and the Snap feature was originally called Aero Snap alongside it. The Title Bar Window Shake option is off by default.